

**Board of Education Regular Meeting
December 20, 2011
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Lee Eppley, President
Brian Swope, Vice President
Scott Bunting
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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**H. SUPERINTENDENT’S RECOMMENDATION – Terry Martin
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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on November 22, 2011.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for October:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Certificated – Transfer

Approve the transfer of Jeff Lawless, Science Teacher at Zanesville High School to Comprehensive Science Instructor at Zanesville Community High School, effective January 3, 2012. Salary to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Employment – Intervention Tutor

Approve the following Intervention Tutors, non-union position not more than 19 ½ hours per week, at the rate of \$12.31 per hour, pending background check and proper certification.

Name	Building	Start Date
Sarah Gantzer	John McIntire Elementary	December 15, 2011

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Zanesville City Schools Supplemental Education Service (SES) Staff

Approve Rose Kessing and Mindy Waite to provide SES tutoring for Zanesville City Schools SES students for the 2011-2012 school year.

Approved tutors will be required to complete program components including reports to Title I Director and parental components.

Assignment of Zanesville City Schools SES tutors will be based upon parental request for Zanesville City Schools SES. Funding will be through reimbursement of Federal Allocated SES funds to Zanesville city Schools General Funds. Rate of pay will be by requisition at the rate of \$25 plus fringes.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Agreement between Amy Sloan, Licensed Parent Educator, and Zanesville City Schools 21st Century Learning Center Program.

BE IT RESOLVED, to enter into an agreement with Amy Sloan, Licensed Parent Educator, and the Zanesville City Schools 21st Century Learning Center Program for the period of December, 2011 and March 2012, on dates and times arranged with the 21st Century Program Coordinator, for the purpose of planning and providing parent/child interaction activities as required by grant requirements. Pay will be from 21st Century allotted grant funds for 12 sessions at 6 hours each for a total of \$1,800.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

5. Agreement between Zanesville City Schools and TRECA Digital Academy (TDA) for NCLB Supplemental Education Services (SES).

BE IT RESOLVED, to enter into an agreement with TRECA Digital Academy (TDA) and Zanesville City Schools for the purpose of providing Title I supplemental educational services (SES) contracted services to one TDA student. Consultation with the participating student’s parent/guardian, the district representative has been held. Agreed goals, timelines, and reporting processes have been established. Funding amount for the student is based on the Title I per pupil allocation of the TDA the Title I set asides for the purpose of providing SES to qualifying students, and will be billed to TDA monthly based on hours tutored at the SES rate of \$25 per hour.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

6. Supplemental Contracts

Approve the following supplemental contracts for the 2011-2012 school year.

First Name	Last Name	Building	Position	Exp	Class	Stipend
Tyler	Spragg	ZHS	Varsity Swimming – Assistant Coach	0	VIII	1,538
Mark	Stallard	ZHS	Boys Varsity Track – Assistant Coach	10	VIII	\$2,158
Mark	Stallard	ZHS	Winter Fitness (½)	3	X	\$462
Jeff	Tysinger	ZHS	Boys Varsity Track Coach	0	IV	\$3,998
Jeff	Tysinger	ZHS	Winter Fitness (½)	9	X	\$538

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

7. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Teachers			
Burns, Jane	Durfee, Zachery	Wagner, Frederick	Trace, Timothy

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Aides/Secretaries/Library Tech			
Burns, Jane	Jordan, Shaun	Walters, Amy	

Approve the following substitute custodian, as and when needed, pending appropriate certification and background checks for the 2011-2012 school year.

Substitute Custodian			
Kessler, Paul	Jordan, Shaun		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. Hourly Rate Increase

Approve an increase in hourly rates for the following positions due to the State of Ohio minimum wage increase, effective January 1, 2012.

	Old Rate of Pay	New Rate of Pay
Substitute Aides	\$7.50/hour	\$7.70/hour
Tech Interns	\$7.40/hour	\$7.70/hour

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

14. Policy Items for Consideration:

1422.02	Nondiscrimination Based on Genetic Information of the Employee
1432	Sick Leave
1461	Unrequested Leaves of Absence/Fitness for Duty
1623	Prohibition Against Disability Discrimination in Employment
3123	Prohibition Against Disability Discrimination in Employment
4123	Prohibition Against Disability Discrimination in Employment
1460	Physical Examination
2260.01	Prohibition Against Discrimination Based on Disability
3122.02	Nondiscrimination Based on Genetic Information of the Employee
3160	Physical Examination
3161	Unrequested Leaves of Absence/Fitness for Duty
3432	Sick Leave
4122.02	Nondiscrimination Based on Genetic Information of the Employee
4160	Physical Examination
4161	Unrequested Leaves of Absence/ Fitness for Duty
4432	Sick Leave
5113.02	School Choice Options Provided by the No Child Left Behind Act
6152.01	Waiver of School Fees for Instructional Materials
8510	Wellness
9160	Public Attendance at School Events

I. REPORT/DISCUSSION ITEMS

- Architects – Building Update
- Gymnasium Concerns – Scott Aronhalt

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

K. EXECUTIVE SESSION (continued)

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

- to consider the appointment of employee(s) [reemployment] or public employees or officials
- to consider the promotion or compensation of public employee(s) or officials
- to consider the dismissal, discipline, or demotion of employee(s) or students
- to consider the investigation of charges or complaints of employee(s) or students

- to consider the purchase of property for public purposes
- to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- conference with an attorney
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

 Bunting Eppley Hoffer Stewart Swope

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

 Eppley Hoffer Stewart Swope Bunting